

## **GENERAL INFORMATION**

### **1. Date and Venue**

The meeting of Standing Committee on Political Affairs of Asian Parliamentary Assembly (APA) will take place at Royal Tulip Hotel in Baghdad, Iraq from 10-13 January 2025.

### **2. Registration**

Participation forms should be filled and forwarded to the Secretariat of the Host Parliament, e-mail: [protocol@parliament.iq](mailto:protocol@parliament.iq) , and with a copy to the APA Secretariat, [secretariat@asianparliament.org](mailto:secretariat@asianparliament.org) , no later than 3 January 2025.

### **3. Language/ Interpretation**

The official working language of the meeting is English. However, the Host Parliament provides interpretations into Arabic and vice versa. Extra interpretation booths are also available at the meeting room for other languages, upon written request, no later than 3 January 2025.

### **4. Visa Application**

Kindly contact the nearest Embassy or Consulate General of Iraq to receive your entry visa. As for the states, in which the Iraqi diplomatic mission is not represented, may submit a photocopy of their delegate's passport and pictures no later than 1 January 2025, to have the visa issued upon arrival.

### **5. Reception and farewell**

Upon the arrival of delegations to Baghdad International Airport, the host Parliament will provide formal reception and then transportation to Royal Tulip Hotel. In addition, the host parliament would bid formal farewell to the delegations at airport upon their departure.

### **6. Hospitality**

The Host Parliament provides, from 10 to 13 January 2025, accommodation at Royal Tulip Hotel in Baghdad for three persons (two MPs and one staff) per delegation. Hospitality includes accommodation, meals and local transportation.

### **7. Medical Services**

A first-aid service and medical staff will be provided at the venue of the meeting.

### **8. Accommodation and Meals**

Royal Tulip Hotel has been designated as an official hotel for the event. The Iraqi Council of Representatives will cover accommodation cost to official delegates of APA member parliaments in the format of 2+1 for the dates of January 10-13, 2025. Delegates who wish to stay additional nights will have to cover the expenses on their own.

## **9. Currency Exchange**

The official currency in Iraq is Dinar. The exchange rate is 1320 Dinars for 1 US \$.

## **10. Climate and Time**

In January, the temperatures in Baghdad are usually around 18°C/7°C.

Time: UTC/GMT +3hour.

## **11. Hotel Facilities**

- Free Wi-Fi,
- Internet Service and typing pool, Photocopying Services,
- Restaurant,
- Exchange office,
- Flight ticket booking office.

## **12. Contacts**

### **Host Secretariat:**

**Email:** [protocol@parliament.iq](mailto:protocol@parliament.iq)

**Phone:** (+964) 7809295454

### **APA Secretariat:**

**Email:**

[secretariat@asianparliament.org](mailto:secretariat@asianparliament.org)

**Phone:** (+98-21) 33517406 - 7

**Fax:** (+98-21) 33517408